

Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0

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Gail Degagne, Mayor

Jennistine Leblond, CAO Clerk-Treasurer

Zoning By-law Amendment

Enclosed you will find the Application for a Zoning By-law Amendment. A zoning by-law amendment is done to apply for approval of a change of use on a property or building that is not already permitted in the Zoning By-law but still falls in line with the Official Plan.

A complete Zoning By-law Amendment Application will need to be filled out and returned to the Township Office along with the fee (\$600.00 administration fee plus a \$1,000.00 deposit for planning fees and North Bay Mattawa Conservation Authority). A site sketch of the property showing location of buildings, environmental features, driveway, etc. Floor Plan of any proposed buildings explaining use of building. The applicant will also be responsible for any added expenses incurred by the Township relating to this amendment.

Once the application is received, it will be forwarded to our planning consultant for pre-consult and review of the application. Once the application is complete the planner will prepare the zoning by-law amendment and schedule a public meeting. As required by the Planning Act, 20 days notice of the public meeting must be given to the property owners within four hundred (400) feet of the subject property. It will also be displayed on the property and on the Township Website.

At the public meeting, Council will hear from persons in favour or opposed to the by-law. The by-law is then considered by Council for passing, and when a decision is made, notice is once again given (within 15 days), and then there is a twenty-day objection period.

Depending on how much time is required by our consultants, the expected timeframe for this process is three to four months.

Should you have any further questions, please don't hesitate to contact this office.

(705)724-3526

Township of Chisholm
APPLICATION FORM FOR A ZONING BY-LAW AMENDMENT
OFFICIAL PLAN AMENDMENT

Date Received _____

1. APPLICATION INFORMATION

Name of Applicant: _____

Mailing Address: _____

Telephone Number (Home): _____ Fax Number: _____

Telephone Number (Business): _____ Email Address: _____

2. OWNER

If the Applicant is not the Owner of the subject lands, than authorisation from the Owner is required, as well as the following information:

Name: _____

Mailing Address: _____

Telephone Number: _____ Fax Number: _____

Correspondence to be sent to: Owner Agent Both

3. MORTGAGES, CHARGES OR OTHER ENCUMBRANCES

Name: _____

Mailing Address: _____

Name: _____

Mailing Address: _____

4. SUBJECT LANDS

Lot: _____ Concession: _____

Reference Plan: _____ Part/Block/Lot: _____

Street Name and Number: _____
(if corner lot please include both street names)

Area of subject lands: _____ Frontage: _____

Depth: _____

5. ZONING AND OFFICIAL PLAN INFORMATION

What is the current designation of the subject lands in the approved Official Plan?

What is the current zoning? _____

Please describe the nature and extend of the requested rezoning: _____

6. ACCESS

Is the subject lands accessible by:

- Provincial highway
- Municipal road (seasonal maintained)
- Municipal road (maintained year round)
- Right of way
- Water
- Public Road
- Other, describe _____

7. BUILDINGS, STRUCTURES AND USES

What is the existing uses of the subject land? _____

Are there any buildings or structures on the subject lands?

- yes no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building:			
Setback from Front Lot Line:			
Setback from Rear Lot Line:			
Setback from Side Lot Line:			
Setback from Side Lot Line:			
Height (metres):			
Dimensions:			
Floor Area:			
Date of Construction:			

What is the proposed use of the subject lands? _____

Are any buildings or structures being proposed to be built on the subject lands?

yes

no

If yes, please complete the following for each building or structure:

	Building One	Building Two	Building Three
Type of Building:			
Setback from Front Lot Line:			
Setback from Rear Lot Line:			
Setback from Side Lot Line:			
Setback from Side Lot Line:			
Height (metres):			
Dimensions:			
Floor Area:			
Date of Construction:			

When were the subject lands acquired by the current owner? _____

How long have the existing uses continued on the subject lands? _____

8. SERVICING

	<u>Municipal</u>	<u>Private</u>	<u>Other</u>
Water Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sewage Disposal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frontage on Road	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Is storm drainage provided by:

Sewer

Ditch

Swale

Other, describe _____

9. OTHER APPLICATIONS

Are the subject lands the subject of an application under the Planning Act for approval of a plan of subdivision or a consent?

yes

no

If yes, what is the file number? _____

What is the status of the application? _____

Have the subject lands ever been the subject of an application under section 34 of the Planning Act (rezoning)?

yes

no

If yes, please provide a brief explanation: _____

10. PAYMENT OF FEES

As of the date of this application, I hereby agree to pay for and bear the entire cost and expense for any engineering, legal, landscape architectural and/or external planning consulting expenses incurred by the Township of Chisholm during the processing of this application, in addition to any application fee set by the Township of Chisholm.

Date

Signature of Owner/Applicant

Note: All invoices for payment shall be sent to the person indicated in section 2 of this application, unless otherwise requested.

11. AFFIDAVIT

I, _____ of the _____
in the _____ solemnly declare that all of the above
statements contained herein and in all exhibits transmitted herewith are true and I make
this solemn declaration conscientiously believing it to be true, and knowing that it is of
the same force and effect as if made under oath, and by virtue of "The Canada Evidence
Act".

Witness

Signature of Registered Owner (s) or Agent

12. PERMISSION TO ENTER

I hereby authorize the members of staff and/or elected members of Council of the Municipality of Chisholm to enter upon the subject lands and premises for the limited purpose of evaluating the merits of this application. This is their authority for doing so.

Date

Signature of Registered Owner (s) or Agent

SUBMISSION OF APPLICATION MUST INCLUDE:

- The applicable fee
- Sketch with site dimensions, existing and proposed building location, size, and distance to lot lines.

Sample Sketch

Please Use Metric Units

To Convert	Multiply by	To Find
Feet	0.3048	Metres
Acres	0.4046	Hectares

